

NOTICE OF JOB OPENING

Posting Begins	December 22, 2016	Posting Ends	January 11, 2017
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Position Title	INFORMATION SYSTEMS COORDINATOR (DATA CENTER ADMINISTRATOR- SYSTEM CENTER)
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Department	DOTS	Division	
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	New Position	X	Full-time	40	Hrs./Week
X	Replacement		Part-time A		Hrs./Week
	Seasonal Temporary		Part-time B		Hrs./Week

Location of Position	701 N 7 th Street, Kansas City, KS 66101
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BRIEF JOB DESCRIPTION: The System Center Administrator will deploy and administer System Center 2016; this position will play a key role in simplifying the deployment, configuration, management, and monitoring of our infrastructure and virtualized datacenter ,while increasing agility and performance; help the team develop and realize our strategy to implement VDI, Cloud Integration with Office 365, Azure & Amazon Web Services, centralized deployment of Windows Server 2016, Windows 10 including virtual desktops and more; deliver first-class customer service utilizing Service Manager and the Self-Service Portal; assist and train the Enterprise Support team with operating system and software deployment as well as remote device management utilizing Intune cloud services; provide business continuity as the lead back up administrator for Hyper-V, Files Services, and SharePoint. Work collaboratively with database administrators to insure reliable backup and maintenance of a centralized SQL Cluster. Utilize data and metrics to help allocate resources, training, and infrastructure investment. Help develop and realize our data strategy to make data accessible to departments in support of their efforts to address priorities and challenges; this is a 24/7 on-call position.

MINIMUM QUALIFICATIONS: Bachelor's Degree in Computer Science, Information Systems, or related field and three years of programming, system analysis, or work experience related to area of assignment or, an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above. Valid Kansas Driver's License. Current non-expired Microsoft Certification in Windows Server or relevant technology or an ability to obtain one of the aforementioned certifications within 6 months of employment.

**SUCCESSFUL APPLICANT IS REQUIRED TO TAKE
PRE-EMPLOYMENT PHYSICAL AND DRUG SCREEN**

Salary Range	\$4,432.14 - \$5,813.60/mo.	PI #	6219	Class. Code	1251
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Repost 8/18/16

It is the policy of the Unified Government not to discriminate against any employee or applicant for employment because of race, color, national origin or ancestry, religion or creed, sex, age or disability. All applicants for this position who do not presently hold a safety sensitive position with the Unified Government will be required to submit to a drug test after successful bid and before actual appointment.

**MUST BE A RESIDENT OF WYANDOTTE COUNTY OR WILLING TO RELOCATE.
PUBLIC LAW REQUIRES ALL NEW APPOINTEES TO SUBMIT PROOF OF IDENTITY AND
EMPLOYMENT ELIGIBILITY
EOE**