

Pre-Application Meeting Form
Resolution of Support for LIHTC-Section 42 Tax Credit Development

The Developer is required to bring the following documentation to the pre-application meeting:

- Four (4) completed copies of this form
- Detailed summary of the project
- A front elevation drawing, a floor plan and site map

Date: _____

Project Name: _____

Developer: _____ Phone No: (____) _____

Applicant: _____ Phone No: (____) _____

Contact _____ E-mail: _____

Address of proposed project area: _____ ¹Parcel # _____

¹If more than one parcel, attach parcel #'s and an aerial view of the proposed area

DEVELOPMENT DESCRIPTION

Development Type _____

Total number of unit's _____

Break down unit numbers: 1 bd. _____, 2 bd. _____, 3 bd. _____

CONSTRUCTION

New construction _____ Rehabilitation _____ Mixed-use _____

Estimated time line for the project: _____

MASTER PLAN / PLANNING & ZONING

The Master-plan compliance is required prior to the project start date; however it is not required to advance the application to Standing and Full Commission

FINANCE

Estimated hard cost \$ _____.

Estimated soft cost \$ _____.

Other sources of funding for the project _____

NEIGHBORHOODS

Neighborhood contacts made? Yes _____ No _____

Businesses contacts made? Yes _____ No _____