

<b>Wyandotte County Sheriff's Office Detention Center Standard Operating Procedures</b>			<b>Number: F-160</b>
<b>Subject: Interviews</b>		<b>ACA Standards: 3ALDF; 3E-02, 5D-10, 5D-12, 5D-15</b>	
<b>Section: Detainee Rights, Privileges, Services, and Programs</b>			
<b>Effective Date: 04-19-96 Revision Date: 12-02-10</b>		<b>Date of Last Review: 12-02-10</b>	
<b>Approved By:</b>	<b>Sheriff of Wyandotte County</b>		
<b>Approved By:</b>	<b>Jail Administrator</b>		

*[Handwritten signatures and initials over the approval section]*

**I. POLICY**

Inmates housed in the Detention Center will be afforded the opportunity to visit, in private, those attorneys, law enforcement investigators, probation/parole individuals, or any other individual necessary to their case, consistent with the security and safety practices for the Detention Center, visitors, inmates, and staff.

**II. PROCEDURE**

**A. Attorneys:**

1. Attorneys may visit their clients during normal business hours, with the exception of meal hours, with no restrictions placed on the number of visits. These visits shall be permitted seven (7) days a week.
2. Attorney conference rooms are provided within the Detention Center to afford privacy for the inmate and the attorney.
3. Legal assistants/paralegals and interpreters assisting or working for attorneys shall be afforded the same privilege as the attorney. However, a letter on official attorney letterhead indicating their status and employment must be presented.
4. Attorneys and/or legal assistants/paralegals must present two forms of identification and will be subject to the same security provisions as other visitors including subject to

search when appropriate. Attorneys will sign the visitor log book and display the issued Detention Center visitor identification at all times while in the confines of the Detention Center. (See Policy and Procedure, Section F-110 Inmates Access to Courts).

5. Any refusal of an inmate to see an attorney will be documented.

B. Private Investigators:

1. Private investigators may visit inmates in relation to an investigation after submitting a letter of introduction from the attorney of record or by producing a court order assigning the investigator to the inmate's case.
2. Private investigators must present two forms of identification and will be subject to the same security provisions as other visitors. They will be subject to search when appropriate. They will sign the visitor log book and display the issued Detention Center visitor identification at all times while in the confines of the Detention Center.
3. Inmates have the right to have their attorneys present during any interview with any private investigator. The inmate has the right to refuse to participate in the interview or stop the interview at any time.
4. Any refusal by a inmate to see an investigator will be documented.

C. Law Enforcement Personnel/District Attorney Investigators:

1. Law enforcement personnel and district attorney investigators may visit inmates in relation to their cases. The investigators must present two forms of identification (agency-issued badge and identification card). They will be subject to the same security provisions as other visitors.

2. Law enforcement personnel and district attorney investigators will be required to sign the visitor log book and display the issued Detention Center identification at all times while in the confines of the Detention Center.
3. Any refusal by an inmate to see these officials will be documented.

D. Probation/Parole Personnel:

1. Probation/parole personnel shall be permitted access to the Detention Center after presenting two forms of identification (agency-issued badge and identification card). They will be subject to the same security provisions as other visitors.
2. Any refusal by an inmate to see these individuals will be documented.

E. Interview Termination:

1. The Detention Center maintains the right to terminate an interview when the safety and welfare of the visitor, inmate, or staff are in jeopardy.
2. All types of visits herein documented may occur at reasonable times so as not to conflict with normal Detention Center operations and security procedures.
3. The interview may be terminated for Inmate's court appearances.

F. Inmate Search:

Inmates are subject to a pat down and/or strip search before and after a contact visit.