

Unified Government of Wyandotte County /
Kansas Unified Government, Kansas



Storm and Surface Water Utility Fee Credits Manual

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1.0 General Information

1.1 Overview

The Storm and Surface Water Management (stormwater management) program of the Unified Government of Wyandotte County/Kansas Unified Government, Kansas (the Unified Government or UG) aims to manage both the quantity and quality of stormwater that is generated within the Unified Government stormwater service area and conveyed to its local surface waters. The Unified Government recognizes stormwater as an important natural resource that needs to be managed and protected effectively. The core goals of the Unified Government's stormwater management are:

- Minimize flooding risks within the service area;
- Protect property, infrastructure, and the environment;
- Manage the stormwater infrastructure in a sustainable manner now and into the future;
- Enhance the community's safety and health; and
- Reduce pollution in the creeks and rivers within the service area.

To mitigate flooding risks and manage the impact of pollution on creeks and rivers, the Unified Government performs the following: (i) maintains and operates a complex drainage system, (ii) rehabilitates and improves the system to reduce flooding issues and protect water quality, and (iii) implements green solutions and stormwater best management practices. These efforts help protect the service area within the Unified Government's jurisdiction from flooding, erosion, water pollution, and property damage and also enables the Unified Government to comply with federal and state combined sewer system (CSS) and Municipal Separate Storm Sewer System (MS4) stormwater management regulatory requirements.

The Unified Government's stormwater management program is primarily funded from Storm and Surface Water Utility Fee (stormwater utility fee) revenues, which are accounted for in a distinct Stormwater Utility Enterprise Fund. The stormwater utility fee provides a dedicated source of revenue to fund the Unified Government's annual revenue requirements that include stormwater management Operations & Maintenance (O&M) costs, utility reserves and stormwater system infrastructure related capital program costs.

1.2 Stormwater Utility Fee Rate Structure

The Unified Government transitioned to an impervious area-based stormwater utility fee effective January 1, 2024, pursuant to amendments to Article VIII of Chapter 30 of the Unified Government Code. A key objective of transitioning to an impervious area-based stormwater utility fee is to facilitate equitable recovery of the Unified Government's stormwater management costs from all the parcels (or properties) within the Unified Government's stormwater Service Area.

In the context of the stormwater utility fee, the Unified Government's stormwater "*Service Area*" refers strictly to the area within the boundaries of the municipal limits of the city of Kansas City, Kansas and excludes the area contained within the boundaries of Fairfax Drainage District. Therefore, the stormwater utility fee does not apply to parcels within the boundaries of Fairfax Drainage District, Bonner Springs, Edwardsville, or Lake Quivira.

Per Unified Government’s stormwater Ordinance No. 0-157-22, the Unified Government’s stormwater utility fee consists of two charge components – (i) a monthly *Base Charge* that is assessed on each property and (ii) a monthly *Impervious Area Charge (IA Charge)* that is assessed on properties that have impervious area of equal to or greater than 500 square feet. The total monthly stormwater utility fee for a property is determined as the sum of the monthly Base Charge and the monthly IA Charge.

Generally, it is not feasible or practical to directly measure the stormwater runoff volume and its associated pollutant loads that a parcel contributes to the system. Therefore, a common accepted industry practice is to establish a utility’s stormwater user fee based on a surrogate measure such as impervious area square footage of properties.

Impervious Area refers to all types of *hard surface areas* including and not limited to pavements, buildings, patios, driveways, sidewalks, compacted dirt, and gravel areas. Hard surface areas generally restrict or retard the entry of water into soil mantle, leading to increased surface runoff and pollution.

All parcels within the Unified Government’s stormwater service area that have impervious area equal to or greater than 500 square feet of impervious area are charged a monthly IA Charge based upon the square footage of impervious area determined for each property. The Unified Government determined impervious area for all properties within the stormwater service area based upon available aerial ortho-imagery and other available geospatial data on properties.

The monthly stormwater IA charge is assessed by multiplying the impervious area rate per 500 square feet of impervious area that is in effect to the total number of Stormwater Billing Units (BUs) determined for the parcel. One stormwater BU equals 500 square feet of impervious area.

1.3 Purpose

In conjunction with the implementation of the stormwater utility fee, the Unified Government has established a Storm and Surface Water Utility Fee Credits Program (Credits Program). The Credits Program is effective January 1, 2024.

The purpose of the Credits Program is to enable parcel owners to seek a reduction in the monthly IA charge component if specific onsite stormwater control measures have been implemented and/or the property has certain characteristics or conditions, and if the property conforms to the technical criteria that the Unified Government has defined for the credits program.

2.0 Stormwater Impervious Area Charge Credits

2.1 Objective

The policies and procedures, defined for the stormwater credits program, are designed based on the following key principles:

- Support fair and equitable charges for all properties;
- Minimize pollution in local water bodies and protect natural resources;
- Recognize customers who proactively implement and maintain stormwater best management practices (BMPs) to mitigate stormwater runoff and manage water quality; and
- Support the Unified Government in meeting stormwater regulatory compliance requirements and in protecting the environment.

2.2 IA Charge Credits Policies

The system of Stormwater IA Charge credits defined in this Storm and Surface Water Utility Fee Credits and Appeals Manual (manual) is governed by the following policies:

a. Credits Eligibility

Effective January 1, 2024 all non-residential properties are eligible to apply for stormwater IA Charge credits.

Stormwater credits are applicable only to the monthly IA Charge and not to the monthly Base Charge.

Only parcels with BMPs which meet the technical criteria further outlined herein are eligible to apply for stormwater credits.

b. Types of Credits

The stormwater Credits Program offers the following four (4) types of credits to non-residential properties:

- Quality Credits:** Quality Credits are available to properties that implement stormwater best management practices (BMPs) that effectively control pollutants in the runoff and thus protect water quality.
- Quantity Credits:** Quantity Credits are available to properties that control the rate of stormwater runoff discharged to the Unified Government's stormwater system or surface water system (rivers, streams, etc).
- Discharge Credit:** Discharge Credits are offered to properties with permitted discharges and for properties adjacent to the Kansas or Missouri Rivers, where the runoff from the property flows directly or through a private system into these rivers.
- Ratio Credit:** Ratio Credits are offered to properties with large pervious areas relative to impervious areas and thereby help minimize the overall volume of runoff from the property.

Quantity and Quality credits will not be provided for stormwater management practices that are under construction, not fully functional, or are not properly maintained.

c. Technical Criteria for Credits

i. Quality Credits

Quality Control BMPs help to mitigate the impacts of development on water quality in local streams and water bodies by reducing pollutant loading and/or managing water quality volumes.

Quality Credits are available to parcels if the Unified Government determines that the parcel has implemented onsite BMPs that manage pollutants in the runoff per the technical criteria defined in Table 1.

- Examples of Quality Control BMPs
- Raingardens
 - Infiltration Basins
 - Bio-swales

Table 1 - Technical Criteria for Quality Credits

(a) For properties that drain to Unified Government’s Municipal Separate Storm Sewer System (MS4)

Credits Level	Quality Credits (%)	Technical Criteria
I	10%	Meet Current Requirements: Applicable to BMPs that manage post-development runoff quality to the pre-development condition.
II	10-25% (In Addition to Level I)	Exceed Current Requirements: Applicable to BMPs that improve post-development runoff quality <u>beyond</u> pre-development conditions by improving overall conditions, reducing pollutants loading beyond current targets or managing large stormwater events.

For properties in the MS4 area, the two levels of Quality Credits indicated above are additive. Hence, a property can receive a 10% credit for meeting current UG requirements and receive an additional 10% to 25% for exceeding current requirements.

(b) For properties that drain to Unified Government’s Combined Sewer System (CSS):

Credits Level	Quality Credits (%)	Technical Criteria
I	18%	Capture and infiltration of a minimum of 0.5-inches of stormwater runoff from the total site impervious area within a stormwater management facility.
II	19%-35%	Manage greater than 0.5-inches and up to 1.4-inches of stormwater runoff from the total site impervious area using a stormwater management facility.

For properties in the CSS area, the two levels of Quality credits are not additive. Hence, a property can either receive 18% credit if the property infiltrates 0.5 inches of stormwater runoff or receive credits in the range of 19% to 35%, if the property infiltrates greater than 0.5 inch of stormwater runoff. Properties that infiltrate stormwater runoff that is equal to or greater than 1.4 inches, can receive a maximum quality credit of 35%.

Design standards and criteria for Water Quality BMPs must conform to the guidelines and design standards defined in the most recent version of the Mid-America Regional Council (MARC) and American Public Works Association (APWA) Manual of Best Management Practices for Stormwater Quality (the MARC / APWA BMP Manual).

Applicants applying for Water Quality Credits Level II must document and demonstrate that the BMPs exceed applicable Unified Government requirements and the standards set forth in the MARC / APWA BMP Manual.

Consideration for credits may be given to additional water quality best management practices at the discretion of the Director of Public Works. If water quality credits are provided, the Unified Government may at any time revoke the credits for non-compliance with BMP maintenance standards.

ii. Quantity Credits

Quantity Control practices help mitigate the impacts of development on the peak rate of runoff from a site, especially from larger storm events that are most associated with major flooding causes.

Quantity Credits are available to parcels if the Unified Government determines that the parcel has implemented onsite BMPs that manage the rate of runoff, per the technical criteria defined in Table 2.

- Example of Quantity Control BMPs
- Retention and detention ponds
 - Wet ponds
 - Dry basins
 - Underground systems

Table 2 - Technical Criteria for Quantity Credits

Credit Level	Quantity Credit (%)	Technical Criteria
I	10%	Meet Current Requirements: Applicable to BMPs which manage post-development peak rates to the pre-development rates.
II	10-25% (In Addition to Level I)	Exceed Current Requirements (Rate of Runoff): <ul style="list-style-type: none"> ▪ Reduce post-development to 90% of the allowable rate ▪ Reduce post-development to 80% of the allowable rate ▪ Reduce post-development to 70% of the allowable rate

The two levels of Quantity Credits indicated above are additive. Hence, a property can receive a 10% credit for meeting current UG requirements and receive an additional 10% to 25% for exceeding current requirements.

Design standards and criteria for Water Quantity BMPs must conform to the guidelines and standards defined in the most recent version of the Mid-America Regional Council (MARC) and American Public Works Association (APWA) Manual of Best Management Practices for Stormwater Quality.

Applicants applying for Water Quantity Credits Level II must provide engineer-certified documentation and demonstrate that the BMPs exceed applicable Unified Government requirements as well as the standards set forth in the MARC / APWA BMP Manual.

The Applicant must submit certified engineering documentation that confirms the existence of fully functioning BMPs stormwater management facilities, that are operated and maintained by the property owner or authorized designee. If quantity credits are provided, the Unified Government may revoke the credits at any time if the stormwater management systems are poorly maintained and/or non-functional.

iii. Discharge Credit

Discharge Credits are offered to a parcel that meet either of these two following criteria:

- The parcel has an active National Pollution Discharge Elimination System (NPDES) Permit and is in compliance with the permit requirements; or
- The parcel reflects conditions where the stormwater discharge from the parcel drains either directly as surface water or entirely through the use of a privately owned stormwater system, into Kansas or Missouri rivers within the Unified Government’s service area.

Two types of discharge credits are offered as follows:

- Type I – Permitted Discharge Credit: A 5% Permitted Discharge Credit may be provided to a parcel that demonstrates ongoing compliance with its NPDES Stormwater Permit or

a Unified Government approved discharge permit. To be eligible for a Type I-Permitted Discharge Credit, the property must be in full compliance with all permit requirements and considered in good standing with the regulatory agency. Applicants must submit a copy of the original stormwater permit and the latest compliance report.

- **Type II - Direct Discharge Credit:** A 75% Direct Discharge Credit is provided to a parcel that is directly adjacent to the Kansas or Missouri rivers, where the runoff from the property flows either directly or through a privately owned and maintained pipe or pump into these rivers. Applicants applying for Type II-Direct Discharge Credit must provide engineer certified documentation that runoff from the parcel drains either directly to or via a private system to the Kansas or Missouri rivers.

Type II-Direct Discharge Credit only applies to areas of the parcel that drains directly to the Kansas and Missouri rivers.

iv. Ratio Credit

Ratio credit is offered to properties that have large pervious areas relative to impervious areas and thereby help minimize overall runoff contribution from the property to the system. To be eligible for a ratio credit, the ratio of total parcel area (lot size) square footage of the entire parcel to total impervious area square footage of the entire parcel must reflect a minimum of 30:1. Parcels that demonstrate this 30:1 ratio will receive a 50% credit on the IA charge.

Partial credits are not offered on the Ratio Credit.

d. Maximum Allowable Credits

For a parcel that seeks one or more of the following types of credit, the maximum allowable stormwater IA Charge credits, for each type of credit, are as follows:

- Quality Credits - 35%
- Quantity Credits - 35%
- Ratio Credit – 50%
- Discharge Credit(s):
 - Type I – Permitted Discharge Credit – 5%
 - Type II – Direct Discharge Credit – 75%

The aggregate stormwater credit percentage that is determined for a parcel will be applied to the billable impervious area billing units (BUs).

The aggregate maximum stormwater credits for any individual parcel cannot exceed 75% of the total BUs determined for the parcel.

2.3 Stormwater Utility Fee Credits Administrative Policies

When applying for stormwater credits for one or more parcels, the property owner or the authorized designee (Applicant) must adhere to the following credits administrative policies.

a. Credits Application

To request credits, the Applicant must submit the following in writing:

- A fully completed and signed credits application form, as appropriate;
- The appropriate application fee; and
- All required supporting technical documentation.

The Applicant must submit a fully completed Stormwater Credits Application – [Form CR-1](#) (See Form CR-1 in the Appendix) if applying for first time credits, or a fully completed Stormwater Credits Renewal Application – [Form CR-2](#) (See Form CR-2 in the Appendix) if applying for renewal of credits.

The Applicant may seek more than one type of credit defined in 2.2(c), in a single credits application. The Applicant must submit a separate application form and application fee for each parcel for which credits are requested. Supporting technical documentation can be submitted to cover multiple parcels if the stormwater management practices serve multiple parcels.

The Applicant can apply for first time stormwater credits at anytime during the calendar year in 2024. Beginning 2025, first time stormwater credit applications will be accepted only during the “Credits Open Enrollment Period”.

The term of the credits will be as defined in Section 2.3 (a).

Beginning 2025, the Credits Open Enrollment Period, in each calendar year, is as follows:

January 1st through March 31st

Beginning 2025, first time credit applications that are not received within the above specified *Credits Open Enrollment Period* will not be processed.

b. Validity of Credits

Any stormwater credit that is provided to a parcel is contingent on continued maintenance and operation of the stormwater facilities, devices, landscaping, and overall drainage conditions, by the property owner or the authorized designee. Based on the technical review and/or site visit, as applicable, the Unified Government will determine that the stormwater management practices are fully functional per the stated design specifications, and whether the stormwater facilities, devices, landscaping or other BMPs qualify as a Stormwater Treatment Facility (STF). If qualified as an STF, the STF is governed by the Unified Government Code of Ordinances, Chapter 8, Article XV. – Post Construction Stormwater Treatment. Any property receiving a credit with an STF, whether in a CSS or MS4 area, will be subject to the ordinance and its annual inspection and certification processes.

- **In 2024:** The approved credits are valid for up to a maximum of 24 months and ending on December 31st, 2025 if a fully completed credits application with all the required supporting technical documentation is received any time during 2024.

- **Beginning 2025:** The approved credits are valid for up to a maximum of 24 months and ending on December 31st of the following calendar year, for credit applications received during the *Credits Open Enrollment Period*.

The Unified Government may revoke the stormwater IA Charge credits at any time for non-compliance with the required technical criteria.

c. Credits Renewal

To seek a renewal of credits, the Applicant must submit a Stormwater Credits Renewal Application (See Form C-2 in the Appendix) on or before October 31st of the calendar year in which the credit is set to expire.

There is no renewal charge if the credit application is received by the renewal deadline.

No renewals will be accepted after October 31st. After October 31st, the Applicant must submit a new Credits Application during the *Credits Open Enrollment Period*.

d. Credits Application Fees

A first time credit request requires a non-refundable application fee with the original credit request application (Form CR-1) submittal as prescribed below.

The application fee can be paid by check payable to the Unified Government of Wyandotte County / Kansas City, Kansas at the Unified Government's Public Works Department at 701 N 7th St, Suite 712, Kansas City, KS 66101, or online, if available. Please do not mail cash.

Note:

A credits application will not be considered complete and will not be processed unless accompanied by a non-refundable fee of:

\$25.00 per parcel for organizations designated as 501(c) or 501(c)(3) under the federal income tax code, along with all other required supporting documentation as defined herein. If the application fee submitted is uncollectible, the Department of Public Works will terminate the technical review until a valid application fee is credited.

\$95.00 per parcel, along with all other required supporting documentation as defined herein. If the application fee submitted is uncollectible, the Department of Public Works will terminate the technical review until a valid application fee is credited.

If the stormwater BMPs associated with the credits application have been previously reviewed via the Development Review Committee (DRC) process, the application fee will be waived. The Applicant must indicate the DRC Project Review Number on the credits application.

e. Technical Documentation

i. Quantity or Quality Credit Applications

The Applicant shall provide the following supporting technical documentation, as appropriate, when seeking Quantity and/or Quality Credits for one or more parcels:

Conceptual site plan and structural control location diagram showing the site, topographic details, overland flow paths, all stormwater facilities, and surrounding area;

Facility maps with locations, dimensions, and characteristics of existing and proposed storm

drainage patterns and facilities;

Topographic map outlining the size of the drainage area upstream of the developed parcel;

Maps indicating existing and proposed grading and locations of all structures, including buildings, parking, driveways, paving, and other impervious areas;

Detailed engineering calculations that show the comparative results of pre-development runoff to post-development runoff that is routed through the stormwater control structures;

As-built plan drawings may be utilized; and

Maintenance plan and schedule that defines the maintenance practices and schedule for the onsite facilities.

The required supporting technical documentation and drawings listed above must be certified by a registered professional engineer or certified land surveyor in the state of Kansas. Under certain limited financial hardship conditions, the County Engineer may waive in writing the submission of a land survey or other professional engineer certified technical documentation.

ii. Ratio Credit applications

When seeking a Ratio Credit, no additional technical supporting documentation is required except for a fully completed and signed application form and the application fee.

iii. Discharge Credit applications

When seeking a Discharge Credit, the Applicant shall provide the following supporting technical documentation:

- Type I-Permitted Discharge Credit - A copy of the original stormwater permit along with the latest compliance report.
- Type II-Direct Discharge Credit - Engineer certified documentation that runoff from the parcel drains either directly to or via a private system to the Kansas or Missouri rivers.

f. Effective Date of Credits

For all stormwater credits applications along with required supporting technical documentation that are received on or before December 31, 2024, any approved stormwater credits will be applied retroactively to the first IA Charge that is assessed effective January 1, 2024, in the BPU bill. The total amount of retroactive credits, if any, may be applied to the parcel's future stormwater utility fee until the retroactive credit amount is fully applied or a refund may be issued equal to the retroactive credit amount.

For all stormwater credits applications along with required technical documentation that are received beginning January 1, 2025, any approved stormwater credits will be applied to the BPU bill that is issued in the month that immediately precedes the month in which the fully completed stormwater credits application and all associated required supporting documentation is received and authorized by the Unified Government. There will be no retroactive stormwater utility fee adjustments for bills that do not conform to the billing month stipulated herein.

g. Stormwater Utility Fee Payment

A pending credit request application shall not constitute a valid reason for non-payment of the stormwater utility fee. All stormwater utility fees that are outstanding at the time of filing of the

credit application must be paid in full prior to the Unified Government commencing the technical review, unless that requirement is waived in writing by the Director of Public Works.

h. Documentation Costs

The Unified Government will not reimburse any costs that the Applicant incurs in the preparation of the required documentation or the credit request application package.

i. Burden of Proof

The burden of proof shall be on the Applicant to demonstrate the validity of the credits application and all of the required supporting technical documentation by providing clear and convincing evidence as required by the application.

j. Right-of-Entry

Following submission of a stormwater credits application, the Unified Government shall have an automatic Right-of-Entry into the parcel, without notice, for the sole purpose of inspecting the facility/structure/BMPs or system in the parcel for which the stormwater credits are requested.

k. Technical Review

The Unified Government will initiate the technical review of the credits application soon after it validates and authorizes that the Applicant's credits application is complete per the Unified Government's credit program Technical Documentation Requirement, defined in Section 2.3(e).

l. Decision on Credits

The Department of Public Works will review and send a written notice of disposition to the Applicant, with a copy to the BPU, within 45 days of UG's authorization of the fully completed credits request package, unless any extraordinary circumstances necessitate additional review time. The property owner may appeal the determination of stormwater utility fee credit, in writing, to the Director of Public Works.

m. Termination of Credits

The Unified Government may revoke a property's stormwater credits for any of the following reasons:

- Property no longer meets the credits program requirements;
- Failure to submit the credits renewal application by the stated deadline. If the credit holder does not seek credits renewal by submitting a credits renewal application, a renewal application fee, and the required technical documentation prior to the expiration of the existing credits, then the existing credits on the property will be revoked at the expiration of the existing credits;
- Failure to submit annual inspection and maintenance records with the credits' renewal application;
- Failure to remain current in utility fee payments with the utility account receiving the credits;
- Property is modified or stormwater management BMPs/facilities are removed or modified; and
- Unified Government's site visit/inspection results in a determination that the stormwater management BMPs/facilities are not functioning properly per design specifications.

If credits are revoked due to one or more of the above-stated reasons, then the credit holder must re-apply for credits. In such a case, the property must conform to the credit program standards that are in effect during the calendar year in which the Applicant re-applies for

credits. The credit amount associated with the months during which the credits are not applicable, due to termination of credits, will not be re-issued to the property if and when the Applicant re-applies for credits.

In addition to the above-stated reasons for credit revocation, when the guidelines and standards as defined in the Mid-America Regional Council (MARC) and American Public Works Association (APWA) Manual of Best Management Practices for Stormwater Quantity and Quality are updated, properties receiving credit will continue to receive credit for a period of 4 years (i.e. 48 months) under the prior guidance and standards. After 4 years, properties will be required to upgrade the stormwater management facilities to current standards and reapply to continue to receive credit. The Unified Government will provide property owners with written notification of any changes in standards and guidelines 12 months before the property is due for its next credit renewal.

2.4 Stormwater IA Charge Credits Application Procedures

The following general procedures will be adhered to during the receipt, processing, and disposition of the stormwater credits application:

- The Applicant can either download Form CR-1 or Form CR-2 as appropriate from the Unified Government’s website or request Customer Service to mail the application.

The Director of Public Works
Attn. Stormwater Credits (for Form CR-1)
Attn. Stormwater Credits Renewal (for Form CR-2)
Unified Government of Wyandotte County and Kansas City, Kansas
701 N 7th St, Suite 712

- The completed application, supporting documentation, and the appropriate non-refundable application fee can be delivered in person or by mail to:
- The Department of Public Works will review and send a written disposition (Form N-1) to the Applicant, with a copy to the Director of Finance, within 45 days of the authorization of the fully completed stormwater credits request package, unless any extraordinary circumstances necessitate additional review time.

3.0 Stormwater Credits Adjustment Examples

The following examples illustrate the calculation procedures that would be applied in the assessment of a monthly stormwater utility fee if stormwater credits are approved for a parcel. The examples are based on a non-residential parcel with an estimated 50,000 square feet of impervious area and a monthly SWU Rate of \$0.70/500 sf (per SWU).

a. Quality Credit

The following example shows the credit amount calculation and the billable monthly stormwater utility fee for a parcel that is granted a Quality Credit only.

Total original billable impervious area = 50,000 sf
Total original impervious area BUs estimated for the parcel: 100 BUs
Total original monthly stormwater utility fee:
▪ Monthly Base Charge = \$4.15
▪ Monthly IA Charge = \$0.70*100 BUs = \$70.00
▪ Total Monthly Stormwater Utility Fee = \$74.15

Approved Quality Credit: 15%

Quality Credit Adjustment: 15% X 100 BUs = 15 BUs

Total Revised BUs determined for the parcel:

- Original BUs – Quality Credit BUs = 100 BUs – 15 BUs = 85 BUs

Total Revised monthly IA Charge: \$0.70 * 85 BUs = \$59.50

Total Revised Monthly Stormwater Utility Fee after Quality Credits:

- \$59.50 (Revised IA Charge) + \$4.15 (Base Charge) = \$63.65

b. Quantity Credit

The following example shows the credit amount calculation and the billable monthly stormwater utility fee for a parcel that is granted a Quantity Credit only.

Total original billable impervious area = 50,000 sf
Total original impervious area BUs estimated for the parcel: 100 BUs
Total original monthly stormwater utility fee:
▪ Monthly Base Charge = \$4.15
▪ Monthly IA Charge = \$0.70*100 BUs = \$70.00
▪ Total Monthly Stormwater Utility Fee = \$74.15

Approved Quantity Credit: 10%

Applied Quantity Credit Adjustment: $10\% \times 100 \text{ BUs} = 10 \text{ BUs}$

Total Revised BUs determined for the parcel:

- Original BUs – Quantity Credit BUs = $100 \text{ BUs} - 10 \text{ BUs} = 90 \text{ BUs}$

Total Revised Monthly IA Charge: $\$0.70 \times 90 \text{ BUs} = \63.00

Total Monthly Stormwater Utility Fee after Quality Credits:

- $\$63.00 \text{ (Revised IA Charge)} + \$4.15 \text{ (Base Charge)} = \67.15

c. Quality and Quantity Credit

The following example shows the credit amount calculation and the billable monthly stormwater utility fee for a parcel that is granted both Quantity and Quality Credits.

Total original billable impervious area = 50,000 sf
Total original impervious area BUs estimated for the parcel: 100 BUs
Total original monthly stormwater utility fee:
▪ Monthly Base Charge = \$4.15
▪ Monthly IA Charge = $\$0.70 \times 100 \text{ BUs} = \70.00
▪ Total Monthly Stormwater Utility Fee = \$74.15

Approved Quality Credit: 15%

Approved Quantity Credit: 10%

Quality Credit Adjustment: $15\% \times 100 \text{ BUs} = 15 \text{ BUs}$

Quantity Credit Adjustment: $10\% \times 100 \text{ BUs} = 10 \text{ BUs}$

Total Aggregate Credit Adjustments: $15 \text{ BUs} + 10 \text{ BUs} = 25 \text{ BUs}$

Total Revised BUs determined for the parcel:

- Original BUs – Credit Adjustment BUs = $100 \text{ BUs} - 25 \text{ BUs} = 75 \text{ BUs}$

Total Revised Monthly IA Charge: $\$0.70 \times 75 \text{ BUs} = \52.50

Total Monthly Stormwater Utility Fee after Quality and Quantity Credits:

- $\$52.50 \text{ (Revised IA Charge)} + \$4.15 \text{ (Base Charge)} = \56.65

d. Ratio Credit Only

The following example shows the credit amount calculation and the billable monthly stormwater utility fee for a parcel that is granted Ratio Credit only.

Total original billable impervious area = 50,000 sf

Total original impervious area BUs estimated for the parcel: 100 BUs

Total original monthly stormwater utility fee:

- Monthly Base Charge = \$4.15
- Monthly IA Charge = $\$0.70 \times 100 \text{ BUs} = \70.00
- Total Monthly Stormwater Utility Fee = \$74.15

Total Lot Size (square feet): 1,750,000

Total Impervious Area (Square feet): 50,000

Ratio of Total Parcel Lot Size Square Footage to Impervious Area Square Footage:

- $1,750,000 \text{ sf (Lot Size)} : 50,000 \text{ sf (Impervious Area)} = 35:1$

Approved Ratio Credit = 50%

Approved Ratio Credit Adjustment: $50\% \times 100 \text{ BUs} = 50 \text{ BUs}$

Total Revised BUs estimated for the parcel:

Original BUs – Ratio Credit BUs = $100 \text{ BUs} - 50 \text{ BUs} = 50 \text{ BUs}$

Total Revised Monthly IA Charge: $\$0.70 \times 50 \text{ BUs} = \35.00

Total Monthly Stormwater Utility Fee after Ratio Credits:

- $\$35.00 \text{ (Revised IA Charge)} + \$4.15 \text{ (Base Charge)} = \39.15

4.0 Stormwater Utility Fee Adjustment Appeals

This section of the manual provides an overview of the policies and procedures that govern Unified Government's stormwater utility fee adjustment appeals process.

4.1 Objectives

The policies and procedures outlined for stormwater utility fee adjustments are designed to provide property owners or their authorized designees the opportunity to:

- Address exceptions, if any, in the designation of parcel ownership;
- Appeal the impervious area data, including compacted dirt and gravel surface area data, that is used in the determination of a property's monthly IA Charge; and
- Appeal and exceptions in the designation of a property's stormwater classification that is assigned based on a property's land use designation.

4.2 Stormwater Utility Fee Adjustments Appeals Policies

The system of stormwater utility fee adjustment appeals defined in this manual is governed by the following policies:

a. Reasons for Utility Fee Adjustments Appeal Application

The Applicant can file a stormwater utility fee adjustment appeal application for one or more of the following reasons, as applicable:

- i. **Property Classification:** Submit an adjustment request if the property classification that is assigned to a parcel is believed to be inaccurate.
- ii. **Parcel Ownership:** Submit an adjustment request if the parcel ownership that is assigned to a parcel is believed to be inaccurate.
- iii. **Impervious Area:** File an adjustment request if the total impervious area of a parcel, which the Unified Government uses to calculate the monthly IA Charge, is believed to be inaccurate.
- iv. **Gravel Area:** File an adjustment request if the impervious area of a parcel or a portion thereof, is gravel and the Applicant can demonstrate that the gravel surface area is not compacted (does not contain fines) and is equal to or greater than 50% of the total billed impervious area square footage of the property.
- v. **Compacted Dirt:** File an adjustment request if the impervious area of a parcel or portion thereof, is compacted dirt, and the Applicant can demonstrate that the compacted dirt area is equal to or greater than 50% of the total billed impervious area square footage of the property.

The Unified Government will not accept stormwater utility fee adjustment appeal applications for any reason other than those stipulated above.

b. Utility Fee Adjustment Appeals Application

The stormwater utility fee adjustment appeal and all supporting technical documentation must be submitted by the Applicant, in writing, to the Director of the Department of Public Works. An appeal application may be submitted at any time but fee adjustments, if any, will only be

effective as stated in 3.2.4.

The Stormwater Utility Fee Adjustment Appeal Form – [Form A-1](#), as provided in the Appendix, must be used when submitting a stormwater utility fee adjustment appeal.

An appeal application, filed using Form A-1, will not be considered complete and will not be processed unless accompanied by the required supporting technical documentation as defined in Section 4.3 (k) of this Manual.

c. Application Fee

No application fee is required for filing adjustment appeals.

d. Stormwater Utility Fee Adjustments

For all stormwater utility fee adjustment appeal applications received on or before December 31, 2024, any approved stormwater utility fee adjustments will be applied retroactively to the first IA Charge that is assessed effective January 1, 2024, in the BPU bill. The total amount of fee adjustments, if any, may be applied to the parcel's future stormwater utility fee until the retroactive fee adjustment amount is fully applied.

For all stormwater utility fee adjustment appeal applications received beginning January 1, 2025, any fee adjustment will be applied to the BPU bill that is issued in the month that immediately precedes the month in which the fully completed stormwater utility fee adjustment appeal application and all associated required supporting documentation is received and authorized by the Unified Government. There will be no retroactive stormwater utility fee adjustments for bills that do not conform to the bill dates stipulated herein.

e. Stormwater Utility Fee Payment

A pending stormwater utility fee adjustment appeal application shall not constitute a valid reason for non-payment of the assessed stormwater charges. All stormwater charges that are outstanding at the time of the application must be paid in full prior to the Unified Government commencing the technical review. Any BPU utility bill with a stormwater charge, that is received during the adjustment appeal application review process, need to be paid in full.

f. Documentation Costs

The Unified Government will not reimburse any costs that the Applicant incurs in the preparation of the required documentation and/or the charge adjustment appeals application package.

g. Burden of Proof

The burden of proof shall be on the Applicant to demonstrate the validity of the appeal by providing clear and convincing evidence.

h. Right-of-Entry

Following submission of a charge adjustment appeals application, the Unified Government shall have an automatic Right-of-Entry into the parcel, without notice, for the sole purpose of inspecting the facility/structure or system in the parcel for which the utility fee adjustment appeal is requested.

4.3 Stormwater Utility Fee Adjustment Appeals Application Requirements

The Applicant seeking a utility fee adjustment for one or more parcels must adhere to the

following stormwater utility fee adjustment application stipulations.

i. Application

The utility fee adjustment appeal for each parcel must be initiated by the Applicant.

The Applicant must submit a fully completed Stormwater Utility Fee Adjustment Appeal Application ([See Form A-1 in the Appendix](#)) accompanied by the appropriate supporting documentation, as defined in Section 3.2.

The Applicant may submit an adjustment appeal for one or more reasons as defined in Section 4.2. The Applicant must submit a separate application package along with relevant BPU bills, for each parcel that is being appealed.

j. Supporting Documentation

The Applicant must provide the following technical documentation when submitting a stormwater utility fee adjustments appeal application:

- **Inaccurate Impervious Area:** Applicant must submit valid documentation such as site plan, parcel map, “as-built” construction drawings, and impervious area calculations certified by a registered land surveyor or a professional engineer, to demonstrate the need for adjusting the impervious area that the Unified Government has assigned.
- **Gravel/Compacted Dirt Area:** Appellant must submit valid documentation such as site plan, parcel land cover map with a clear delineation of gravel surface or compacted dirt areas, and impervious area calculations certified by a registered land surveyor or a professional engineer, to demonstrate the need for adjusting the impervious area that the Unified Government has assigned.

Survey data provided in support of the above appeals must be prepared within or recertified within the last 12 months. The Director may waive in writing the submission of a land survey.

k. Schedule

The Applicant can submit a stormwater utility fee adjustment appeal application anytime during the calendar year. However, all stormwater utility fee adjustments will be effective as outlined in Section 4.2 (d).

4.4 Stormwater Utility Fee Adjustment Appeals Application Procedures

The following general procedures will be adhered to during the receipt, processing, and disposition of the stormwater charge adjustments appeals process:

- The appellant can either download [Form A-1](#), from the Unified Government’s website or request Customer Service to mail the application.
- The completed application, supporting documentation, and the appropriate non-refundable application charge, if any, must be submitted to:

The Director of Public Works
Attn. Stormwater Appeals
Unified Government of Wyandotte County and Kansas City, Kansas
701 N 7th St, Suite 712
Kansas City, KS 66101

The Department of Public Works will review and send a written disposition (Form N-1) to the Applicant, with a copy to the BPU, within 45 days of the authorization of the fully completed stormwater utility fee adjustment appeals package.

Stormwater charge adjustments, if approved, will become effective as stated in 4.2(d).

5.0 Stormwater Utility Fee Adjustments Appeals: Examples

The following example illustrates the calculation procedures that would be applied in determining the revised impervious area in the case of a parcel that files an adjustment appeal seeking impervious area variance, and in determining the revised monthly stormwater charge.

Gravel Area or Compacted Dirt Adjustment

The calculations for this example are based on the following assumptions:

- Total original billable impervious area = 15,000 sf
- Total gravel or compacted surface area = 8,000 sf
- Total original impervious area BUs estimated for the parcel: 30.0 BUs (15,000/500)
- Total original monthly stormwater utility fee:
 - Monthly Base Charge = \$4.15
 - Monthly IA Charge = \$0.70*30 BUs = \$21.00
 - Total Monthly Stormwater Utility Fee = \$25.15

Revised Monthly Stormwater Charge Calculation:

Total gravel or compacted dirt area as percentage of total impervious area = 8,000 sq ft / 15,000 sq ft = 53%

Revised total Impervious Area Based on Land Cover Delineation = 15,000 s ft * 50% = 7,500 sq ft

Total Revised BUs: 7,500 sq ft / 500 = 15 BUs (Rounded)

Total Revised Monthly IA Charge: 15 BUs X \$0.70 = \$10.50

Total Monthly Stormwater Utility Fee Adjustments:

- \$10.50 (Revised IA Charge) + \$4.15 (Base Charge) = \$14.65

6.0 Terms and Acronyms

This section provides a list of definitions for key terms relating to stormwater utility fee credits and stormwater utility fee adjustments appeals programs described in this credits/appeals manual. See also the definitions § 30-324 of Article VIII of Chapter 30 of the Unified Government Code.

6.1 Glossary of Terms

1. **Applicant:** The parcel owner or the owner's authorized nominee who files an application for a stormwater utility fee credit and/or a stormwater utility fee adjustment appeal.
2. **Base Charge:** The fixed monthly Charge established by Ordinance, that is assessed on every property.
3. **Best Management Practices (BMPs):** Best Management Practices are structural and non-structural stormwater management practices that are deployed in a property to manage stormwater runoff and/or to improve the quality of stormwater runoff.
4. **BPU:** The Board of Public Utilities, an administrative agency of the Unified Government.
5. **Certificate of Occupancy:** A certificate issued by the office of central inspection that permits a newly constructed or a new addition to a residential developed property or non-residential developed property to be occupied.
6. **City:** All of the territory of Wyandotte County, except the territory of Bonner Springs, Edwardsville, and Lake Quivira and the unincorporated area of Wyandotte County.
7. **Director:** The person appointed by the Wyandotte County administrator to be the director of the Storm and Surface Water Utility.
8. **Dwelling Unit:** A singular unit providing independent living facilities for one or more persons in a single-family, duplex, multifamily, or condominium residential property.
9. **Exempt Property:** Refers to public rights-of-way, public streets, public alleys and public sidewalks.
10. **Fiscal Year:** A twelve-month period commencing on the first day of January of any year.
11. **Impervious Area (or Hard Surface):** The number of square feet of surface areas over which the open pore structure of the soil is covered, compacted or chemically sealed by human activity in a manner which either prevents or retards the entry of water into soil mantle, as it entered the unmodified soil with vegetative cover, and/or causes water to run off the surface in greater quantities or at an increased rate of flow than from the unmodified soil with vegetative cover. Impervious area includes, but is not limited to, roofs, roof extensions, patios, porches, driveways, sidewalks, pavement, athletic courts, and compacted dirt or graveled areas. For the purpose of calculating drainage Stormwater Utility fees, natural rock outcrops, permanent pools of water, gravel landscape mulch, gravel railroad track ballast, playground sand and riparian sand flats will not be included in the calculation of impervious area.
12. **Impervious Area Charge:** Monthly impervious area charge, calculated per the impervious area rate established by an ordinance setting or amending the storm and surface water utility fee.
13. **Land Use:** The land based classification system (LBCS) function assigned by the Wyandotte

County Appraiser.

14. **Non-Residential Property:** Any Property other than Single-Family Residential Property.
15. **Non-Residential Storm Water Customer:** A customer whose electric utility account with BPU is classified as non-residential.
16. **Property:** Land, buildings, and other improvements together considered as a parcel as identified by the tax parcel established by the Wyandotte County Appraiser.
17. **Residential Storm Water Customer:** A customer whose electric utility account with BPU is classified as residential.
18. **Service Area:** All of the area which is contained within the boundaries of the municipal limits of the City of Kansas City, Kansas except for the area contained within the boundaries of the Fairfax Drainage District.
19. **Single-Family Residential Property:** A developed property with up to four dwelling units.
20. **Storm and Surface Water Management System, Sewer System or System:** Storm sewers that exist at the time the ordinance codified in this chapter is adopted or that are hereafter established and all appurtenances necessary in the maintaining and operating of the same, including, but not limited to, pumping stations, main sewers, intercepting sewers, lateral sewers, outfall sewers, surface drains, street, curb and alley improvements associated with storm or surface water improvements, natural and manmade wetlands, channels, ditches, rivers, streams, detention and retention ponds and basins and other flood control facilities and works for the collection, transportation, pumping, treatment, and disposing of storm or surface water and pollutants born or carried in such waters.
21. **Impervious Area Billing Unit (BU):** One impervious area billing unit, which equates to 500 square feet of impervious area.
22. **Impervious Area Billing Units (BUs):** The impervious area billing units that are calculated for a property with equal to or greater than 500 sf of total impervious area, and for such properties, derived as the property's total impervious area divided by 500 square feet.
23. **Storm and Surface Water Utility (or Utility):** The utility created by Chapter 30 of the Unified Government Code to operate, regulate, maintain and improve the storm and surface water management system and for such other purposes as are set forth in this chapter.
24. **Stormwater Treatment Facility:** Any constructed facility, or designated natural or restored open space, designed wither to reduce the pollution load of stormwater, or to reduce the peak flow or volume of stormwater, or both.
25. **Stormwater Utility Fee or Stormwater User Fees:** Means a service fee as set forth in the ordinance adopted or amended by the Unified Government Commission that is established to pay operation and maintenance, extension and replacement and debt service associated with the storm and surface water management system.
26. **Stormwater Customer:** The person, partnership, corporation, public agency, or other entity who occupies, controls, possesses, owns, benefits from, or takes stewardship of any developed property and to whom Stormwater Utility drainage fees are billed.
27. **Unified Government:** The Unified Government of Wyandotte County/Kansas City, Kansas.
28. **Unified Government Commission:** The governing body of the Unified Government.

29. **Water Quality:** The characteristics of stormwater runoff related to the chemical, physical, biological or radiological integrity of water.
30. **Water Quantity:** The characteristics of stormwater that relate to the rate and volume of the stormwater runoff from a property.

6.2 List of Acronyms

BU: Billing Unit

BMP: Best Management Practices

IA: Impervious Area

SF: Square Feet

UG: Unified Government of Wyandotte County, KS

APPENDIX



Form CR-1

UNIFIED GOVERNMENT, KANSAS

STORMWATER UTILITY FEE CREDITS APPLICATION

Request Number

I. General Information

Parcel ID:	Account # (from Utility Bill):	Date:
Parcel Owner:	Service Address:	
Owner Phone:	City / State / Zip:	
Owner Email:	Mailing Address:	
Authorized Nominee:	City / State / Zip:	
Nominee Phone:	Stormwater Class (if available)	
Nominee Email:	Credit Request: Quantity <input type="checkbox"/> Quality <input type="checkbox"/> Discharge - Type I <input type="checkbox"/> or Discharge - Type II <input type="checkbox"/> Ratio <input type="checkbox"/>	

II. Required Documentation Checklist

Check if any of the following attachments are included:	
<input type="checkbox"/>	As-Built Drawings
<input type="checkbox"/>	Site Map / Plan
<input type="checkbox"/>	Drainage Area
<input type="checkbox"/>	Pre-development and Post-development Calculations
<input type="checkbox"/>	Routing Calculations through the Facility or Control
<input type="checkbox"/>	Total Storage Volume of Facility or Control
<input type="checkbox"/>	Maintenance Plan and Schedule
Have you been through Development Review Process?	
<input type="checkbox"/>	Yes (Application Fee waived)
<input type="checkbox"/>	No (Please Attach Application Fee of \$95.00 (Non-Refundable))
<i>(Make Checks Payable to the Unified Government, Wyandotte County)</i>	

III. Engineer Certification

I certify that the "As-Built Drawings" and other maps are an accurate representation of the subject stormwater facility or control and that the required calculations have been performed as per acceptable Unified Government engineering standards.

Registered Professional Engineer: _____ Registration Number: _____

Company: _____

Phone: _____ Email: _____

Signature of Engineer _____

_____ Date



Form CR-1
UNIFIED GOVERNMENT, KANSAS
STORMWATER UTILITY FEE CREDITS APPLICATION

Request Number

IV. Owner Certification and Right-of-Entry

I certify that the information contained in the application and in the attached documents is, to the best of my knowledge, correct and represents a complete and accurate statement. I further understand that the stormwater credit will be based on the information provided and the Unified Government may revoke the credit if a later determination indicates that the information provided was inaccurate. I hereby grant permission for the Unified Government’s representative to enter the parcel without notice for the purpose of inspecting the facility/structure or system in the parcel for which stormwater credit is requested.

Signature of Owner _____
Date

V. FOR UNIFIED GOVERNMENT USE ONLY (To be completed by UG)

Application Received By: _____ Date Received: _____

Application Reviewed By: _____ Date Reviewed: _____

Application Status: Approved: _____ Denied: _____ Cancelled: _____

Credit Approved (%): Quantity: _____ Quality: _____ Ratio: _____

Discharge – Type 1: _____ Discharge – Type 2: _____

Remarks:

Send the Completed Application and Supporting Documentation To:

The Director of Public Works
Attn. Stormwater Credits
Unified Government of Wyandotte County
701 N 7th St, Suite 712
Kansas City, KS 66101

For inquiries, please call: (913) 573-5400

(NOTE: A separate application form and supporting documentation must be filed for each parcel)



Form CR-2
 UNIFIED GOVERNMENT, KANSAS
 STORMWATER UTILITY FEE CREDITS RENEWAL APPLICATION

Request Number

I. General Information

Parcel ID:	Account # (from Utility Bill):	Date:
Parcel Owner:	Service Address:	
Owner Phone:	City / State / Zip:	
Owner Email:	Mailing Address:	
Authorized Contact:	City / State / Zip:	
Contact Phone:	Stormwater Class (if available):	
Contact Email:	Credit Request: Quantity <input type="checkbox"/> Quality <input type="checkbox"/> Discharge - Type I <input type="checkbox"/> or Discharge - Type II <input type="checkbox"/> Ratio <input type="checkbox"/>	

II. Supporting Documentation Checklist

Check if any of the following attachments are included:	
<input type="checkbox"/>	As-Built Drawings (if changed)
<input type="checkbox"/>	Site Map / Plan (if changed)
<input type="checkbox"/>	Drainage Area Maps (if changed)
<input type="checkbox"/>	Written Description of Inspection and Maintenance Activities Performed During the Past Year
<input type="checkbox"/>	Maintenance Plan and Schedule
Are you submitting on or before the October 1st deadline? <input type="checkbox"/> Yes (Fee Waived) <input type="checkbox"/> No	
Within two months of the deadline, attach \$50.00 late renewal fee. After two months of deadline, attach \$95.00 late renewal fee. Late renewal fees are non-refundable.	
<i>(Make Checks Payable to the Unified Government, Wyandotte County)</i>	

III. Owner Certification

I certify that the information contained in the application and in the attached documents is, to the best of my knowledge, correct and represents a complete and accurate statement. I further understand that the stormwater credit will be based on the information provided and the Unified Government may revoke the credit if a later determination indicates that the information provided was inaccurate. I hereby grant permission for the Unified



Form CR-2

UNIFIED GOVERNMENT, KANSAS

STORMWATER UTILITY FEE CREDITS RENEWAL APPLICATION

Request Number

Government's representative to enter the parcel without notice for the purpose of inspecting the facility/structure or system in the parcel for which stormwater credit is requested.

Signature of Owner _____
Date

IV. FOR UNIFIED GOVERNMENT USE ONLY (To be completed by UG)

Application Received By: _____ Date Received: _____

Application Reviewed By: _____ Date Reviewed: _____

Application Status: Approved: _____ Denied: _____

Credit Approved (%): Quantity: _____ Quality: _____

Discharge – Type 1: _____ Discharge – Type 2: _____

Ratio: _____

Remarks:

Send the Completed Application and Supporting Documentation To:

The Director of Public Works
Attn. Stormwater Credit Renewals
Unified Government of Wyandotte County
701 N 7th St, Suite 712
Kansas City, KS 66101

For inquiries, please call: (913) 573-5400

(NOTE: A separate application form and supporting documentation must be filed for each parcel)



Request Number

I. General Information

Parcel ID:	Account # (from Utility Bill):	Date:
Parcel Owner:	Service Address:	
Owner Phone:	City / State / Zip:	
Owner Email:	Mailing Address:	
Authorized Nominee:	City / State / Zip:	
Nominee Phone:	Stormwater Class (if available)	
Nominee Email:		

II. Reason for Fee Adjustment Appeal (Check one or more of the following, as applicable)

Property Classification: Indicate the current property classification from the utility bill and the revised property classification that is being requested.

Current Property Classification: _____ Requested Property Classification: _____

Property Ownership: Indicate the name of the current property ownership and the revised property ownership that is being requested. Submit supporting valid documentation such as the Property Ownership title from the Unified Government Register of Deeds.

Current Property Ownership: _____ Requested Property Ownership: _____

Impervious Area: Indicate the current Impervious Area and the revised Impervious Area that is being requested. Submit supporting documentation duly certified by a registered professional engineer or land surveyor. Required documentation includes site plan, parcel map, building plans, as-built drawings, and impervious area calculations.

Current Impervious Area: _____ Sq. Ft. Requested Impervious Area: _____ Sq. Ft.

Gravel Area: Indicate the total current Impervious Area and the Gravel Area adjustment that is being requested. Submit supporting documentation duly certified by a registered professional engineer or land surveyor. Required documentation includes site plan, parcel map, building plans, as-built drawings, and impervious area calculations.

Current Impervious Area: _____ Sq. Ft. Requested Gravel Area: _____ Sq. Ft.



Form A-1
UNIFIED GOVERNMENT, KANSAS
STORMWATER UTILITY FEE ADJUSTMENT APPEALS APPLICATION

Request Number

Compacted Dirt Area: Indicate the total current Impervious Area and the Compacted Dirt Area adjustment that is being requested. Submit supporting documentation duly certified by a registered professional engineer or land surveyor. Required documentation includes site plan, parcel map, building plans, as-built drawings, and impervious area calculations.

Current Impervious Area: _____ Sq. Ft. Requested Compacted Dirt Area: _____ Sq. Ft.

III. Owner Certification

I certify that the information contained in the application and in the attached documents is, to the best of my knowledge, correct and represents a complete and accurate statement. I further understand that the stormwater credit will be based on the information provided and the Unified Government may revoke the credit if a later determination indicates that the information provided was inaccurate. I hereby grant permission for the Unified Government's representative to enter the parcel without notice for the purpose of inspecting the facility/structure or system in the parcel for which stormwater credit is requested.

Signature of Owner _____ Date

IV. FOR UNIFIED GOVERNMENT USE ONLY (To be completed by UG)

Application Received By: _____ Date Received: _____

Application Reviewed By: _____ Date Reviewed: _____

Application Status: Approved: _____ Denied: _____ Cancelled: _____

Approved: Revised Impervious Area: _____ Sq. Ft.

Gravel Area: _____ Sq. Ft. Compacted Dirt Area: _____ Sq. Ft.

Remarks:

Send the Completed Application and Supporting Documentation To:

The Director of Public Works



Form A-1

UNIFIED GOVERNMENT, KANSAS

STORMWATER UTILITY FEE ADJUSTMENT APPEALS APPLICATION

Request Number

Attn. Stormwater Appeals
Unified Government of Wyandotte County
701 N 7th St, Suite 712
Kansas City, KS 66101

For inquiries, please call: (913) 573-5400

(NOTE: A separate application form and supporting documentation must be filed for each parcel)